|  |  |
| --- | --- |
| Our ref:  Your ref: | **Department of  Children’s Services** *– Aiming High for Children*  **Music & Arts Service**  21 Market Street  SHIPLEY  West Yorkshire  BD18 3QD  Tel: 01274 434970  Email: schoolsmusicandarts@bradford.gov.uk |
| **Headteacher**  **Music Co-ordinator**  **Head of Music** |

23 August 2024

Dear Headteacher/Music Co-ordinator/Head of Music

**ANNUAL MUSIC AUDIT – ACADEMIC YEAR 2024-25**

**Music Education Hubs are tasked to visit schools and audit music provision in all schools on an annual basis to assess the provision of music across the local authority area. Not only does this provide in an depth picture of provision and need, it has been valued by our schools for many years as acts as a supportive conversation for music leader who are often isolated in leading their subject.**

**From September 2024, Bradford Music & Arts Service is the Lead Organisation for the West Yorkshire Music Hub and representative of the Music Hub within the Bradford District.**

**The requirements for schools from the *National Plan for Music Education* for 2024-25 are reflected in our *Self-Evaluation Audit Tool* both reflects the content of this and provides an informative means for schools to develop their *Music Development Plans* which are a requirement of all schools to publish on their websites from September 2024.**

**The New National Plan for Music Education can be found at** [The power of music to change lives - A National Plan for Music Education (publishing.service.gov.uk)](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1086619/The_Power_of_Music_to_Change_Lives.pdf)

Music Auditors working with the Bradford Music & Arts Service are:

* **Carl White – Head of Music & Arts Service**
* **Felicity French - Assistant Head of Music & Arts Service**
* **Fiona Park – Assistant Head for Music & Arts Service**
* **Helen Bord – Assistant Head for Music & Arts Service**
* **Tony Johnson – Auditor for Music & Arts Service**

Your audit has been scheduled as follows:

|  |  |
| --- | --- |
| DATE OF AUDIT/MEETING |  |
| TIME OF AUDIT/MEETING |  |
| AUDITOR(S) |  |

Please complete and return the *Self Evaluation Audit Tool* prior to your audit meeting and return to the email address above. You can access the Self Evaluation Tool through this link <https://www.bradfordmusiconline.co.uk/site/schools/music-audits/>

***NB: please ensure you click the correct link i.e. primary / secondary. SEND settings should select the audit appropriate to the age of the children accessing their provision. Previous audit formats will not be accepted.***

**If you require an earlier visit, need a different appointment time or need some advice or information please telephone** **Debbie Bellwood on 01274 435014** and we will be happy to schedule an early meeting or put you in touch with the correct person to provide the information you require.

If we can be of any assistance in the interim, please do not hesitate to get in touch with us.

Yours sincerely

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**Carl White**

**Head of Music & Arts Service**